



National Single Window System

User Guide:

How to view, identify and apply for state
approvals

Table of Contents

#	How to view, identify and apply for state approvals	Reference slide
1	How to view and identify state approvals the Know Your Approvals (KYA) journey	
1.1	How to view and identify approvals through Know Your Approvals	1
1.2	How to select the preferred state	2
1.3	How to submit the State KYA	3
2	How to view, identify and add approvals to Dashboard from the state page	
2.1	How to view approvals on State page	4
2.2	How to add approvals to Dashboard from State page	5
3	How to apply for state approvals from the Dashboard	
3.1	How to apply for state approvals from the Dashboard	6
3.2	How to submit the State Registration Form	7
4	Onward journey after submission of State Registration Form	
5	Technical Requirements and Contact Us	



How to view and identify state approvals through KYA

उद्योग संवर्धन और आंतरिक व्यापार विभाग
DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE

INVEST INDIA
DRIVING GROWTH

About FAQs Guide Contact ENG

National Single Window System

CENTRAL APPROVALS
Issued by Central Ministries

STATE APPROVALS
Issued by States and Union Territories

GOVERNMENT SCHEMES
 Avail the benefits of Govt incentives

LOGIN

Access over **599 Central Approvals** and **4050 State Approvals**

Explore, Apply and Get all the approvals required to start your business in India

Central Approvals Search Approvals EXPLORE ALL

Don't know which approvals are required? [Click Here & Know Your Approvals](#)

Click on 'Know Your Approvals' on the NSWS homepage

"We are laying a red carpet for all global companies to come and establish their presence in India. Very few countries will offer the kind of opportunities India does today."

Hon'ble Prime Minister Narendra Modi

National Single Window System

Begin your journey through KYA which helps generate a list of Centre and State approvals that may be required to start your business operations in India. This list of approvals is for guidance purposes only.

Which one would you like to go with first?

Central State

Continue with Central Back to Homepage

Click here to continue with the State KYA journey

You understand that the 'Know Your Approval' feature is completely dependent on the information provided by You and is only indicative in nature to identify a list of Approvals and Registrations that may be required for Your business. This list does not constitute a legal opinion or advice and is not a substitute for independent professional advice. We recommend you to undertake your own independent analysis and evaluation of applicable licenses. The acceptance or rejection of Your application falls under the respective Ministry/ Department's jurisdiction.



How to select the preferred State

National Single Window System

Select State

Please select the state(s) applicable to your business/project*

- ☒ Andaman and Nicobar Islands
- ☒ Andhra Pradesh
- ☐ Arunachal Pradesh
- ☐ Assam
- ☐ Bihar
- ☐ Chhattisgarh
- ☐ Dadra and Nagar Haveli and Daman and Diu

Continue with States (2) **Back to Homepage**

Tick the checkbox of the preferred states and click on 'Continue with States'

National Single Window System

CENTRAL APPROVALS Issued by Ministries of Govt. of India

STATE APPROVALS Issued by States of Govt. of India

GOVERNMENT SCHEMES Avail the benefits by Govt. of India

Know Your Approvals - State

Andaman and Nicobar Islands **Andhra Pradesh** Add / Edit State

MY APPROVALS 2

STEP 1 Land And Utility

STEP 2 Business Related

STEP 3 Sector Specific

Additional Information
Land, Building related, Water and Power

Submit to Know Your Approvals **Save as Draft** **Reset Form**

Users may open any of the preferred sections and answer the KYA questions



How to submit the State KYA

Know Your Approvals - State

Click on 'My Approvals' to view the approvals added from the State KYAs

My Approvals

STATE APPROVAL - Andaman and Nicobar Islands

- Land and Utility
- Property Registration
- Diversion of forest land (upto 1 Ha.)
- Diversion of Land

STATE APPROVAL - Bihar

- Land and Utility
- Conversion of Land from Agriculture to Non-Agriculture under The Bihar Land Conversion Act, 2010

Andhra Pradesh

STEP 1 Land And Utility

1.3 If Selected 'Building related' Are you planning to construct a new building for your unit?

☐ Yes ☐ No

STEP 2 Business Related

STEP 3 Sector Specific

Submit the KYA answers and view the consolidated list of approvals for all states

Submit to Know Your Approvals

Save as Draft

Reset Form

Additional Information

Land, Building related, Water and Power

National Single Window System

CENTRAL APPROVALS Issued by Ministries of Govt. of India

STATE APPROVALS Issued by States of Govt. of India

GOVERNMENT SCHEMES Avail the benefits by Govt. of India

LOGIN

Based on the Information provided by you In the previous step, below is the list of approvals Identified. This list of approvals is for guidance purposes only and does not constitute legal and/or official advice.

Edit KYA

STATE APPROVALS (3)

- Property Registration** For Land and Utility • Andaman and Nicobar Islands
- Diversion of Land** For Land and Utility • Andaman and Nicobar Islands

To add the list of approvals on the Dashboard, log in to NSWS

Add in Dashboard

Know Central Approvals

Save PDF



How to view approvals from the State page

The screenshot displays the National Single Window System (NSWS) website. The top navigation bar includes links for 'About', 'FAQs', 'Guide', 'Contact', and 'ENG'. The main header features the 'National Single Window System' logo and the 'INVEST INDIA' logo. A red dashed box highlights the 'STATE APPROVALS' link in the top navigation bar. A callout box points to this link with the text: "Click on 'State Approvals' and then choose the state". Below this, a dropdown menu shows a list of states: Himachal Pradesh, Jammu and Kashmir, Karnataka (highlighted), Madhya Pradesh, and Maharashtra. The main banner area features a quote from Prime Minister Narendra Modi: "We are laying a red carpet for all global companies to come and establish their presence in India. Very few countries will offer the kind of opportunities India does today."

The second part of the screenshot shows the 'Karnataka' state page. The header includes the 'Karnataka' logo and the text "World's 4th largest technology cluster in Bengaluru". A video player titled "Why Invest in Karnataka?" is visible. The 'Approvals' section shows "203 Approvals Found in Karnataka". A search bar is present. A red dashed box highlights the 'Not available on State SWS' and 'Available on State SWS' toggle. A callout box points to the 'Available on State SWS' option with the text: "Approvals will be marked as per their availability on the State Single Window System (SWS)". Below this, a grid of approval cards is shown. A callout box points to one of the cards with the text: "Click on the approval name to view details". The cards include:

- Karnataka Forest Department: Permission for cutting of Sandalwood trees grown in private lands
- Karnataka Regional Transport Office: Application for Grant of Preliminary Registration Certificate for Automated Testing Station (A)
- Revenue Department: Issue of Encumbrance Certificate
- Revenue Department: Land Conversion For Lands Outside Master Plan Area With Notarised Affidavit
- Revenue Department: Permission to purchase Agriculture Land under Section 109 of Karnataka Land Revenue Act.
- Bangalore Development Authority: Application for New e-Khata
- Revenue Department: Land Conversion for Land Purchase in Master Plan Published By Local Planning Authority
- Bangalore Development Authority: Application for Possession Certificate for Sites

 The bottom of the page features a footer with the Government of India logo and the text: "DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE, MINISTRY OF COMMERCE & INDUSTRY, GOVERNMENT OF INDIA". A callout box at the bottom right says: "Don't know which approvals you need? Answer a few simple questions and we will guide you. Know Your Approvals".



How to add approvals to Dashboard from State page

The screenshot displays the NSWS website interface. At the top, there are navigation links for 'About', 'FAQs', 'Guide', 'Contact', and 'ENG'. Below this, the 'National Single Window System' logo is visible, along with sections for 'CENTRAL APPROVALS' and 'STATE APPROVALS'. The main header features the state of 'Karnataka' with a banner for 'World's 4th largest technology cluster in Bengaluru' and a profile of 'Shri Basavaraj Somappa Bommal', Honourable Chief Minister.

A callout box with an arrow points to the 'Why Invest in' banner, stating: 'User may search for any specific approval for the selected state'.

The 'Approvals' section shows '203 Approvals Found in Karnataka'. A search bar is present with the text 'Search by Authorities & Approvals'. Below this, a grid of approval cards is displayed. The first card, 'GST Registration' under the 'Commercial Taxes Department', has an orange 'Add to Dashboard' button. A callout box with an arrow points to this button, stating: 'Click here to add the approval to your Dashboard, log in to do so'.

Other approval cards include 'Building Permit' (Department Rural Development And Panchayath Raj), 'Issue of Manufacturing License for Micronutrient Mixture Fertilizers' (Department of Agriculture), 'Issue of Manufacturing License for NPK Mixture Fertilizers' (Department of Agriculture), 'License to stock / sell / exhibit of insecticide' (Department of Agriculture), 'New License for manufacturing of Fertilisers License' (Department of Agriculture), 'Registration of firm for certified seed production' (Department of Agriculture), and 'Temporary Power Connection From Chamundeshwari Electricity Supply Corporation' (Department of Energy).

At the bottom, there is a pagination bar with 'PREV' and 'NEXT' buttons, and a 'Know Your Approvals' section with a 'Know Your Approvals' button.



How to apply for state approvals from the Dashboard

The screenshot displays the National Single Window System (NSWS) dashboard. The top navigation bar includes links for Central Approvals, State Approvals, and Government Schemes. The 'MY DASHBOARD' tab is active, showing a summary of state approvals for Karnataka and Chhattisgarh. A callout box points to the 'My State Approvals' link, stating: "Click on 'My State Approvals' to view all approvals added by the user". Another callout points to the 'Add More Approvals' button, stating: "Users can add more state approvals from here". A third callout points to the 'Apply SRF' button, stating: "Click the 'Apply SRF' to fill the State Registration Form (SRF)". Below the dashboard, the 'Fill Application Form' section is shown, with a progress bar indicating 'FILL FORM', 'REVIEW FORM', and 'MAKE PAYMENT'. A callout points to the 'Karnataka' section, stating: "Click on individual sections to fill all the mandatory fields denoted by '*'". Another callout points to the '+ Expand All' button, stating: "Click '+ Expand All' to open all the sections of the form in one go". The form sections include Applicant Details, Company Details, Project Details, Investment Details, Other Details, and Land Parameters. At the bottom, there are buttons for 'Review & Submit' and 'Save as Draft'.

My Dashboard
Get an easy access and track status of all your applied approvals

State approvals in list (3 States - 4 Approvals)

Karnataka

1 NOT APPLIED 0 IN PROGRESS 0 QUERY RAISED 0 APPROVED 0 REJECTED

Approval Name Applied On Assigned to Department Action

State Registration Form (Mandatory to fill) - Karnataka Apply SRF

Wholesale drug license and renewal thereof - Department Health and Family Welfare Not Applied

Chhattisgarh

1 NOT APPLIED 0 IN PROGRESS 0 QUERY RAISED 0 APPROVED 0 REJECTED

Fill Application Form
Submit all the mandatory details in the application form to apply

FILL FORM REVIEW FORM MAKE PAYMENT

Karnataka

Expand All

Applicant Details

Company Details

Project Details

Investment Details

Other Details

Land Parameters

Review & Submit Save as Draft



How to submit the State Registration Form

Review your application
Carefully review the application as once submitted, it cannot be edited.

Progress: FILL FORM → REVIEW FORM → MAKE PAYMENT

Karnataka

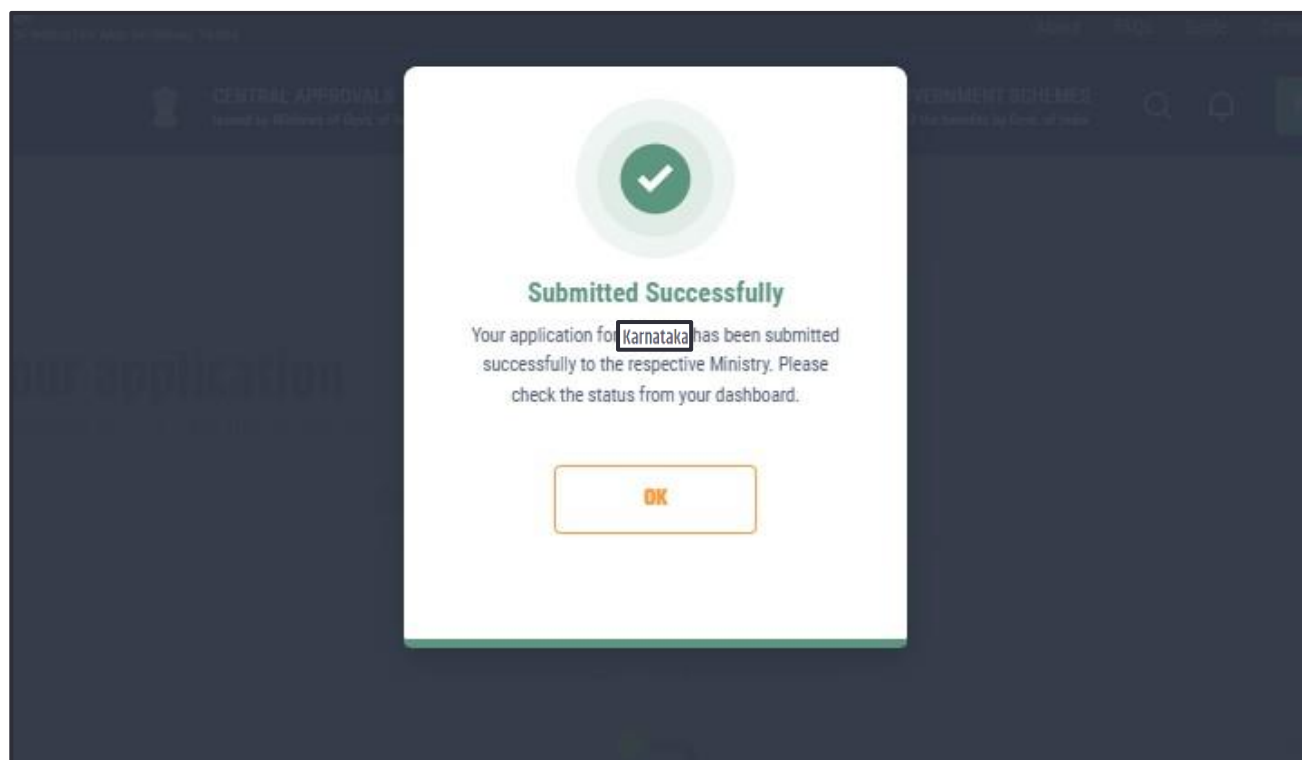
Application Fee: NIL

Applicant Details

Applicant First Name: xxx
Applicant Middle Name:
Applicant Last Name: xx
Applicant Designation: xxx
Phone number:
Fax number:
Applicant Mobile Number: (+countryCode: "+91") [redacted]
Applicant email ID: [redacted]

Submit Application | [Go back to edit details](#)

This application is processed by concerned Ministry / State. To ease the process of application, NSWS will be sharing your information with the respective Authority. Please provide your consent to enable redirection to the concerned Ministry / State portal.



Onward journey after State Registration Form submission

- On successful submission of the State Registration Form, the user's information and documents will be transferred to the concerned State Single Window System (SWS)
- User will then be immediately redirected to their Dashboard. The list of approvals on your NSWS Dashboard will now be open for application and the Apply Now button for the respective approvals will be enabled
- When user clicks on 'Apply Now' for any approval, user will be redirected to the respective State Single Window System and automatically logged in through Single Sign-On

Single sign-on (SSO) is a session and user authentication service that permits a user to use only one set of login credentials. In this case, user will only require their NSWS username and password

- Once logged into State Single Window System, the approvals selected by user on NSWS will display prominently in their user profile section
- User can also add or delete any approvals they prefer from the list in State SWS. The updated list of approvals will automatically sync with NSWS
- Now, user may apply for any of the approvals by filling the relevant information/ documents in State SWS. Their previously uploaded documents in NSWS will also be available in state SWS for the user's convenience
- Once user has submitted the selected approval's application, they will be redirected to the NSWS portal
- On their NSWS Dashboard's 'State Related Approvals' section, the respective approval's application status will show as 'In Progress'
- The concerned approval's progression status will periodically update on user's NSWS Dashboard
- Once user's application is approved or rejected, the same will display on NSWS
- If application has been approved, the 'Approval Certificate' can be viewed and downloaded from 'My Documents' section



What are the technical Requirements for NSWS

System Requirements for National Single Window Portal

- Windows OS (XP or higher)
- MAC OS (X 10.9 or higher with latest updates)
- **View/ Download Pdf:** Download the pdf reader to view and download the pdf files from the link: <https://get.adobe.com/reader/>
- Platform requires a minimum screen size of 976px wide , but using 1024px or higher is recommended
- **Digital Signature Certificate (DSC):** Latest version of emBridge software need to be installed in the system which acts a connecting link/driver between the NSWS and DSC

Web browsers best suited for National Single Window System

- Google Chrome
- Mozilla Firefox
- Apple Safari

Have any further questions?

Please submit your queries and feedback on:

<https://www.nsws.gov.in/contact-us>

Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)

Last Updated on 25 November 2022