



National Single Window System

User Guide:

Renewal and Repeatability of PESO Approvals

Updated on 24 August 2022

Agenda

#	Topics Covered:
1.	Renewal Process of PESO Approvals
2.	Apply for Duplicate Application for same PESO Approval
3.	Apply for Amendment of Application after Discrepancy Letter Issued
4.	Annexures (Troubleshooting Alternatives)



Renewal Process of PESO Approvals

Renewal Process of PESO Approvals

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सत्यमेव जयते

PESO Approval in Dashboard

The screenshot displays the National Single Window System dashboard. At the top, it features the logo of the Department for Promotion of Industry and Internal Trade, the 'INVEST INDIA' logo, and the text 'National Single Window System beta'. Navigation buttons include 'SPECIAL SCHEME', 'ADD MORE APPROVAL', and 'HELP'. A sidebar on the left contains 'Dashboard', 'Documents', and 'My Profile'. The main content area shows 'Project 2' with an 'Add New Project' button. Below this, there are sections for 'CENTRAL RELATED APPROVALS 2' and 'STATE RELATED APPROVALS 5'. A dropdown menu for 'Application Status' is set to 'Select Status'. A search bar and an 'Advanced Filter' button are also present. A table lists applications with columns for 'Approval Name', 'Applied On', 'Assigned to', 'Application Status', 'Application Sub Status', 'Application Fee', and 'Actions'. The first row shows a licence to transport explosives with a '+ New Application' button. The second row shows a registration for jewellers with a status of 'Approved'.

Approval Name	Applied On	Assigned to	Application Status	Application Sub Status	Application Fee	Actions
Licence to transport explosives in a road van. + New Application						Apply Now
Registration of jewellers for selling Hallmarked jewellery/artefacts	06/01/2022	Ministry of Consumer Affairs, Food and Public Distribution	Approved		NIL	

Add the required approval from the approval repository



Click on 'Apply Now' to go to the Approval Form



Renewal of PESO Approval

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National Single Window System **Submit Your Applications** MY DASHBOARD

Common Registration Form

Licence to transport explosives in a road van.

Licence to transport explosives in a road van.

The Common Registration Form should be successfully submitted before moving to the respective approval form

Licence to transport explosives in a road van. + Expand All

Form - PESO User Registration Form

User Registration Details

Please select *

New Licensee Existing Licensee

Click on 'Existing Licensee' for Renewal of the Application

PESO User id *

PESO DOCKET

Submit

Click on 'Submit' after entering the PESO User ID and PESO Dockey Number

Applicant Type *

Name Of Licensee (as printed/required on License) *

Phone Number

NESTLE INDIA LTD XXXX Landline Number



Renewal of PESO Approval: Transaction Type

Common Registration Form

Licence to transport explosives in a road van.

PESO User id *

PESO DOCKEY *

Reset

Applicant Type *

Transaction Type * ⌵

Renewal

Amendment

Duplicate

Name Of Licensee (as printed/required on License) *

Mobile Number

+91 Mobile Number

Email ID *

Website

PAN

Based on the above information, 'Transaction Types' will appear in the dropdown value list



Renewal of PESO Approval: Review and Submit the Application

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National Single Window System ^{beta}

Submit Your Applications

MY DASHBOARD

Address of Correspondence

Address 1 *
Test

Address 2 *
Test

State *
Delhi

District *
DELHI

Taluka/Tahsil *
Connaught Place

City *
Connaught Place

Village/Town *
Delhi

PIN Code *
453782

Review & Submit Save as Draft

Click on 'Review & Submit', once all the fields in the form are filled



Renewal of PESO Approval: Submit the Application

Review your application

Carefully review the application as once submitted, it cannot be edited.

Licence to transport explosives in a road van. Application Fee
NIL

Issued by DPIIT • Ministry of Commerce and Industry

Form 1

Address 2	Test
State	Delhi
District	DELHI
Taluka/Tahsil	Connaught Place
	Connaught P
	Delhi
PIN Code	453782

This application is processed by concerned Ministry / State. To ease the process of application, NSWS will be sharing your information with the respective Authority. Please provide your consent to enable redirection to the concerned Ministry / State portal.

Submit Application Go back to edit details

Annotations:
- A callout box points to the checkbox: "Check this box to accept the declaration"
- A callout box points to the "Submit Application" button: "Click on 'Submit Application' after review"



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Successful Renewal Submission of PESO Approval

A successful 'Submitted Successfully' message will appear after submitting the application

Submitted Successfully

Your application for **'Licence to transport explosives in a road van.'** has been submitted successfully to the respective Ministry. Please check the status from your dashboard.

OK

After clicking on OK, user will be redirected to their Dashboard (as per next slide)



Redirection Link for Ministry Portal

The screenshot shows the National Single Window System (NSWS) dashboard. At the top, there is a header with the Department for Promotion of Industry and Internal Trade logo and 'INVEST INDIA' branding. The main navigation bar includes 'National Single Window System' (beta), 'SPECIAL SCHEME', 'ADD MORE APPROVAL', and 'HELP'. A left sidebar contains 'Dashboard', 'Documents', and 'My Profile'. The main content area shows a 'Project 1' overview with an 'Add New Project' button. Below this, a section titled 'CENTRAL RELATED APPROVALS 12' states 'You have 12 applications'. A table lists applications with columns for 'Approval Name', 'Applied On', 'Assigned to', 'Application Status', 'Application Sub Status', 'Application Fee', and 'Actions'. One application is highlighted: 'Licence to transport explosives in a road van.' with a status of 'In Progress' and a 'Go to Ministry Portal' button. A yellow arrow points from the 'Go to Ministry Portal' button to a text box explaining the redirection process.

Approval Name	Applied On	Assigned to	Application Status	Application Sub Status	Application Fee	Actions
Licence to transport explosives in a road van.	03/08/2022	Ministry of Commerce and Industry	In Progress		NIL	Go to Ministry Portal

After clicking on 'Go to Ministry Portal' button, you will be automatically redirected to the PESO Portal and after completion of application process on the PESO Portal, you can track the status of application from NSWS Dashboard

From here, the user can check the Status of their Application that they have filled on the PESO Portal

Apply for Duplicate Application for same PESO Approval

Apply for Duplicate Application for same PESO Approval

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Adding the Required PESO Approval

Request processed successfully.

Q: peso

Ministry of Commerce and Industry
PESO- Ammonium Nitrate Rules - AN- Form P3: Licence to possess for use of ammonium nitrate from a store house attached to explosives manufacturing unit (ANFO)

Ministry of Commerce and Industry
PESO- Explosive Rules - LE-3 - Store House fireworks not exceeding 5000 kg safety fuse not exceeding 50000 metres, in a store house not for sale but for transfer to own licenced shop

Add to My Approvals Details

Disclaimer :
While NSWS endeavours to keep this list of approvals and registrations up to date and accurate, We do not guarantee the completeness or accuracy of this list. This list is provided by NSWS subject to change from to time and NSWS may not be held responsible for any losses or damages caused by relying on this list.

Click on 'Add to my Approvals' to add it to the appropriate project and the respective Dashboard

After clicking on 'Add to my Approvals', the respective approval will be added to the respective project



Re-Apply for the same approval multiple times

The screenshot shows the 'Project 1' dashboard with a table of 'CENTRAL RELATED APPROVALS'. A callout box with an arrow points to a red '+ New Application' button under the first approval entry.

Approval Name	Applied On	Assigned to	Application Status	Application Sub Status	Application Fee	Actions
Licence to possess for use, explosives of Class 1, 2, 3, 4, 5, 6 or 7 in a magazine. + New Application		Ministry of Commerce and Industry	Not Applied	NIL		Apply Now
Registration of Jewellers for selling Hallmarked Jewellery/Artifacts, 1		Ministry of Consumer Affairs, Food and Public Distribution	Not Applied	NIL		Apply Now
Registration of Jewellers for selling Hallmarked Jewellery/artifacts	05/01/2022	Ministry of Consumer Affairs, Food and Public Distribution	Applied	NIL		
		Ministry of Power	Not Applied		Fees as per CERC Connectivity Regulations (please refer to attachments section)*	Apply Now
		Ministry of Power	Not Applied		Fees as per CERC Connectivity Regulations (please refer to attachments section)*	Apply Now
License for Private Siding		Ministry of Railways	Not Applied	NIL		Apply Now

Click on '+ New Application' (in red, under the approval name) to re-apply for the same approval



Identify the new Approval

The screenshot shows the National Single Window System dashboard. The left sidebar contains 'Dashboard', 'Documents', and 'My Profile'. The main content area is titled 'Project 1' and shows 'CENTRAL RELATED APPROVALS' with a count of 7. Below this, it states 'You have 7 applications'. A table lists various approvals with columns for 'Approval Name', 'Applied On', 'Ministry', 'Status', and 'Actions'. A callout box with a yellow arrow points to the '+ New Application' button for the first entry: 'Licence to possess for use, explosives of Class 1, 2, 3, 4, 5, 6 or 7 in a magazine_1'. The text in the callout box reads: 'After clicking on '+ New Application', the same approval will be added to the Dashboard with the suffix - '_1,2,.....n''. The table also shows other entries like 'Registration of jewellers for selling Hallmarked jewellery/artefacts' and 'Grant of Medium Term Open Access to the Inter State Transmission System'.



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Application Process

The screenshot shows the National Single Window System dashboard. The top navigation bar includes the logo of the Department for Promotion of Industry and Internal Trade, the 'INVEST INDIA' logo, and the text 'National Single Window System'. There are buttons for 'SPECIAL SCHEME', 'ADD MORE APPROVAL', and 'HELP'. The main content area is titled 'Project 1' and shows 'CENTRAL RELATED APPROVALS' (7) and 'STATE RELATED APPROVALS'. A message states 'You have 7 applications'. Below this is a table with columns: Approval Name, Applied On, Assigned to, Application Status, Application Sub Status, Application Fee, and Actions. The table lists several applications, including licenses for explosives and registrations for jewelers. The 'Apply Now' button for the first application is highlighted with a callout box.

Click on 'Apply Now' and follow the same steps given above in [procedure for re-application](#)

Approval Name	Applied On	Assigned to	Application Status	Application Sub Status	Application Fee	Actions
Licence to possess for use, explosives of in a magazine...1 + New Application						Apply Now
Licence to possess for use, explosives of Class 1, 2, 3, 4, 5, 6 or 7 in a magazine. + New Application		Ministry of Commerce and industry	Not Applied		NIL	Apply Now
Registration of jewelers for selling Hallmarked jewellery/artefacts...1		Ministry of Consumer Affairs, Food and Public Distribution	Not Applied		NIL	Apply Now
Registration of jewelers for selling Hallmarked jewellery/artefacts	05/01/2022	Ministry of Consumer Affairs, Food and Public Distribution	Applied		NIL	
Grant of Medium Term Open Access to the Inter State Transmission System + New Application		Ministry of Power	Not Applied		Fees as per CERC Connectivity Regulations (please refer to attachments section)*	Apply Now
Grant of Long Term Access to the Inter State Transmission System + New Application		Ministry of Power	Not Applied		Fees as per CERC Connectivity Regulations (please refer to attachments section)*	Apply Now



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Apply for Amendment of Application after Discrepancy Letter Issued

Apply for Amendment of Application after Discrepancy Letter Issued

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National Single Window System **Submit Your Applications** MY DASHBOARD

Common Registration Form
Licence to transport explosives in a road van.

Licence to transport explosives in a road van.

Form - PESO User Registration Form

User Registration Details

Please select *

New Licensee Existing Licensee

PESO User id *

PESO DOCKET

Submit

Applicant Type *

Name Of Licensee (as printed/required on License) * Phone Number

NESTLE INDIA LTD XXXX Landline Number

+ Expand All

Click on 'Existing Licensee' for Renewal of the Application

Click on 'Submit' after entering the PESO User ID and PESO Dockey Number

The Common Registration Form should be successfully submitted before moving to the respective approval form



Amendment of PESO Approval: Transaction Type

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English AA+

National Single Window System **Submit Your Applications** MY DASHBOARD


Common Registration Form


Licence to transport explosives in a road van.

New Licensee Existing Licensee

PESO User id * PESO DOCKEY *

Reset

Applicant Type * Transaction Type * 

Amendment 

Mobile Number Email ID * Website PAN

Select 'Amendment' from the dropdown value to reply to the Discrepancy Letter

Based on the above information, 'Transaction Types' will appear in the dropdown value list



Amendment of PESO Approval: Review and Submit the Application

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National Single Window System ^{beta}

Submit Your Applications

MY DASHBOARD

Address of Correspondence

Address 1 *
Test

Address 2 *
Test

State *
Delhi

District *
DELHI

Taluka/Tahsil *
Connaught Place

City *
Connaught Place

Village/Town *
Delhi

PIN Code *
453782

Review & Submit Save as Draft

Click on 'Review & Submit', once all the fields in the form are filled



Review your application

Carefully review the application as once submitted, it cannot be edited.

Licence to transport explosives in a road van. Application Fee
NIL

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Form 1

Address 2	Test
State	Delhi
District	DELHI
Taluka/Tahsil	Connaught Place
	Connaught P
	Delhi
PIN Code	453782

This application is processed by concerned Ministry / State. To ease the process of application, NSWS will be sharing your information with the respective Authority. Please provide your consent to enable redirection to the concerned Ministry / State portal.

Submit Application Go back to edit details

Annotations:
- A callout box points to the consent checkbox: "Check this box to accept the declaration"
- A callout box points to the "Submit Application" button: "Click on 'Submit Application' after review"



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Successful Amendment Submission of PESO Approval

A successful 'Submitted Successfully' message will appear after submitting the application

Submitted Successfully

Your application for **'Licence to transport explosives in a road van.'** has been submitted successfully to the respective Ministry. Please check the status from your dashboard.

OK

After clicking on OK, user will be redirected to their Dashboard (as per next slide)



Redirection Link for Ministry Portal

The screenshot shows the National Single Window System (NSWS) dashboard. At the top, there is a header with the Department for Promotion of Industry and Internal Trade logo and 'INVEST INDIA' branding. The main navigation bar includes 'National Single Window System' with a 'beta' tag, and buttons for 'SPECIAL SCHEME', 'ADD MORE APPROVAL', and 'HELP'. A left sidebar contains 'Dashboard', 'Documents', and 'My Profile'. The main content area shows a 'Project 1' overview with an 'Add New Project' button. Below this, a section titled 'CENTRAL RELATED APPROVALS' indicates '12' applications and states 'You have 12 applications'. A table lists the applications with columns for 'Approval Name', 'Applied On', 'Assigned to', 'Application Status', 'Application Sub Status', 'Application Fee', and 'Actions'. One application is highlighted: 'Licence to transport explosives in a road van.' with a status of 'In Progress' and a 'Go to Ministry Portal' button. A yellow arrow points from the 'Go to Ministry Portal' button to a text box explaining the redirection process. Another yellow arrow points from the 'In Progress' status to a text box explaining how to check the application status on the PESO Portal.

After clicking on 'Go to Ministry Portal' button, you will be automatically redirected to the PESO Portal and after completion of application process on the PESO Portal, you can track the status of application from NSWS Dashboard

Approval Name	Applied On	Assigned to	Application Status	Application Sub Status	Application Fee	Actions
Licence to transport explosives in a road van.	03/08/2022	Ministry of Commerce and Industry	In Progress		NIL	Go to Ministry Portal

From here, the user can check the Status of their Application that they have filled on the PESO Portal

Annexures (Troubleshooting Alternatives)

Annexures (Troubleshooting Alternatives)

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In case the Approval Form is not displayed in the appropriate format (Old Format)

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National Single Window System beta Submit Your Applications MY DASHBOARD

Common Registration Form

Licence to transport explosives in a road van.

Refresh this page to view the New Format of the Approval form

Licence to transport explosives in a road van.

Form - PESO User Registration Form

User Registration Details

Please select *
 New Licensee Existing Licensee

PESO User id *

PESO DOCKEY *

Applicant Type *

Transaction Type * ⓘ

Name Of Licensee (as printed/required on License) *
NESTLE INDIA LTD

Phone Number
XXXX Landline Number

Mobile Number
+91 Mobile Number

Fax Number



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In case the Approval Form is not displayed in the appropriate format (New Format)

After refreshing the page this is the new format of the Approval form

The screenshot shows the 'National Single Window System' interface for submitting applications. The main heading is 'Submit Your Applications'. A sidebar on the left lists 'Common Registration Form' and 'Licence to transport explosives in a road van.'. The main content area is titled 'Licence to transport explosives in a road van.' and contains a 'Form - PESO User Registration Form'. Under 'User Registration Details', there are radio buttons for 'New Licensee' and 'Existing Licensee'. Below these are input fields for 'PESO User id' and 'PESO DOCKEY', followed by a 'Submit' button. Further down are dropdown menus for 'Applicant Type' and 'Transaction Type', and input fields for 'Name Of Licensee (as printed/required on License)', 'Phone Number' (with a 'XXXX' placeholder for Landline Number), 'Mobile Number' (with a '+91' prefix), and 'Fax Number'. An 'Expand All' button is located in the top right corner of the form area.

If Status is showing as 'Awaiting Response' and redirection link not found for PESO portal (Before refresh)

The screenshot shows the National Single Window System dashboard. At the top, there are logos for the Department for Promotion of Industry and Internal Trade and Invest India. The main header includes the 'National Single Window System' logo and navigation buttons like 'SPECIAL SCHEME', 'ADD MORE APPROVAL', and 'HELP'. A sidebar on the left contains 'Dashboard', 'Documents', and 'My Profile'. The main content area shows 'Project 2' and two summary cards: 'CENTRAL RELATED APPROVALS 2' and 'STATE RELATED APPROVALS 5'. Below these is a table of applications. The first application, 'Licence to transport explosives in a road van', has a status of 'Awaiting Response'. The second application, 'Registration of jewellers for selling Hallmarked jewellery/artefacts', has a status of 'Approved'. A callout box points to the 'Awaiting Response' status.

Approval Name	Applied On	Assigned to	Application Status	Application Sub Status	Application Fee	Actions
Licence to transport explosives in a road van. + New Application	03/08/2022	Ministry of Commerce and Industry	Awaiting Response	NIL		
Registration of jewellers for selling Hallmarked jewellery/artefacts	06/01/2022	Ministry of Consumer Affairs, Food and Public Distribution	Approved	NIL		

Refresh this page to get the redirection link for the ministry portal and for status change to "In Progress"



If Status is showing as 'In Progress' with redirection link of PESO portal (After refresh)

The screenshot displays the National Single Window System interface. The top navigation bar includes the logo, 'DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE', 'INVEST INDIA', and language settings. The main content area is divided into 'CENTRAL RELATED APPROVALS' (12) and 'STATE RELATED APPROVALS' (20). A table lists various applications, with the first row showing 'Licence to transport explosives in a road van.' with a status of 'In Progress' and a 'Go to Ministry Portal' button. Other rows show 'Not Applied' and 'Applied' statuses.

Approval Name	Applied On	Assigned to	Application Status	Application Sub Status	Application Fee	Actions
Licence to transport explosives in a road van. + New Application	03/08/2022	Ministry of Commerce and Industry	In Progress	NIL		Go to Ministry Portal
Integrated Development of Leather Sector Scheme	-	Ministry of Commerce and Industry	Not Applied	NIL		Apply Now
WPC - Satellite - Broadcast Network - DTH	-	Ministry of Communications	Not Applied	₹ 1010		Apply Now
Application for Permit to Import plants/plant products for consumption or processing	-	Ministry of Agriculture and Farmers Welfare	Not Applied	NIL		Apply Now
Spices Board - Cardamom Dealer License	22/11/2021	Ministry of Commerce and Industry	Applied	₹ 11800		

After refreshing the page the user will get the link to Ministry Portal and the status gets changed to "In Progress"



After redirection, PESO portal is not functioning appropriately

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- In some scenarios, the redirection link for the portal would not load appropriately or the link might be broken. In such case please open ministry portal link in 'Incognito' mode of browser. For doing this user can copy the ministry portal link and paste it in 'Incognito' mode of browser.



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DEPARTMENT FOR PROMOTION OF
INDUSTRY AND INTERNAL TRADE
MINISTRY OF COMMERCE & INDUSTRY
GOVERNMENT OF INDIA

National Single Window System (<https://www.nsws.gov.in/>)

 National Single
Window System

Have any further questions?
Please submit your queries and feedback on:

<https://www.nsws.gov.in/contact-us>

Email: contactus-nsws@investindia.org.in

Ph: 1800 102 5841

(Monday - Saturday, 9am - 6pm)